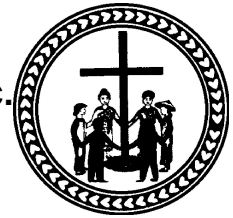


# Fresno Interdenominational Refugee Ministries (FIRM, Inc.)



## Home Visitation Program

### *Job Description*

**JOB TITLE:** Hmong Home Visitor

The Home Visitor reports to the Caregiver Support Coordinator. In this position the Educator: will serve Hmong families with children ages birth to 5 years-old to strengthen caregiver-child relationships and support dual language development; will help recruit caregivers for remote caregiver-child home visits and support groups; will make hybrid home visits to assist caregivers in providing enriching activities and supportive experiences for their children, school readiness activities; organize and provide leadership during caregiver support group; make referrals as needed; provide transportation; keep records.

**COMPENSATION:** \$14-\$15.50/hour DOE, 13 paid holidays, 6 sick days per year

**WORK PERIOD:** 20 hours per week February-July and approximately 5 - 10 hours per week July through September

### **RESPONSIBILITIES**

1. Recruit informal caregivers of children aged 0-5 to receive resources and services.
2. Develop lesson plan for caregiver-centered support groups, and home visitation sessions on an individualized basis, looking carefully at the development of the individual child and infrastructure of that child's family.
3. Drop off weekly activities to participating families, conduct home "visits" over video calls or other preferred digital media.
4. Work with caregivers (whether family members, friends or neighbors taking care of children between 0-5 years old) to assist in identifying the needs of children and make appropriate referrals.
5. Promote services for children and families (i.e., caregiver-child activity sessions, caregiver's support group, health and community fairs).
6. Link children and families to health and social service agencies as needed.
7. Participate in confidential data collection with assigned families as well as maintain case records.
8. Lead and assist with a monthly/bi-weekly caregiver support group
9. Take lead on projects as needed.
10. Assist Project Coordinator as assigned.
11. Actively participate in required trainings and meetings.

### **QUALIFICATIONS**

- Ability to work independently
- Bilingual in English and Hmong (preference for biliterate as well)

- Ability to be flexible as situations arise
- Ability to participate in the planning and implementation of agency events
- High degree of motivation and initiative
- Willingness to visit families in various home environments – cultural, socio- economic and of diverse values
- Ability to be an objective team player
- Computer skills and caseworker skills
- Interpersonal skills (courtesy, communication, respect, accepting of direction, cooperative, patience)
- Ability to multi-task

### **EDUCATION AND EXPERIENCE**

Associates degree (AA) and 12 units of child development and/or 2 years of experience working with families and children in an early childhood education setting.

### **REQUIRED LICENSES**

Valid California Driver's License. Ability to provide proof of Automobile Insurance. Background checks will be conducted. **Driving own vehicle to conduct work, providing socially distant and dropoff services to homes throughout the community.**

### **PHYSICAL DEMANDS**

Frequently required to stand, walk and climb stairs carrying materials; sit on the floor; dexterity of fingers to operate a computer keyboard; hearing and speaking to exchange information to conduct telephone calls; eyesight correct or uncorrected to read fine print; ability to drive a vehicle; moderate paced work; moderate levels of stress.

**TO APPLY:** Please submit a resume and a brief video (<2 minutes) describing your interest in the position (In English and Hmong) to [work@firminc.org](mailto:work@firminc.org) Applications accepted until position is filled.

*FIRM provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.*